

# 學生使用Google Classroom 以及Google Meet操作手冊

電腦版

# 步驟一 查詢帳號

- ▶ 請至光復高中首頁查詢個人帳號及密碼  
光復首頁→110年暑假新生學習扶助專區→  
帳號:A10\*\*\*@kfsh.hc.edu.tw  
密碼:身分證字號(英文要大寫)
- ▶ 請由Google 登入個人帳號及密碼

# 步驟二 登入帳號

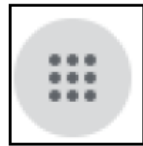
▶ 請由Google 登入個人帳號及密碼



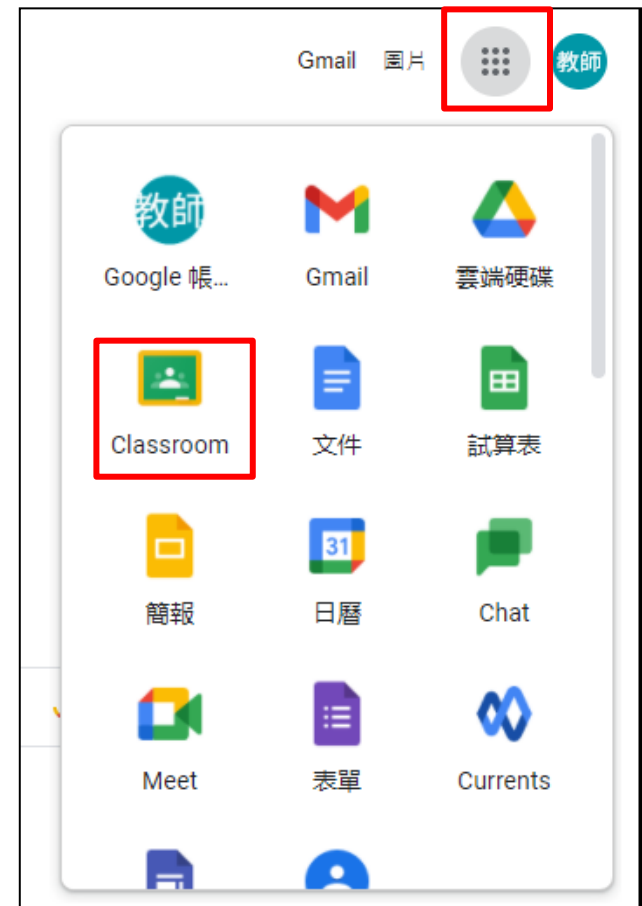
# 步驟三 進入Google Classroom

▶ 個人帳號登入後，會直接進入信箱畫面

▶ 點選右上角



▶ 點選進入  Classroom



# 步驟四 進入班級

- ▶ 進入Google Classroom後會看到上課的班級，班級名稱如~110年暑假新生學習扶助A班請**按接受**
- ▶ 點選班級後，即可瀏覽課程內容。



# 步驟五 進入Meet線上課程

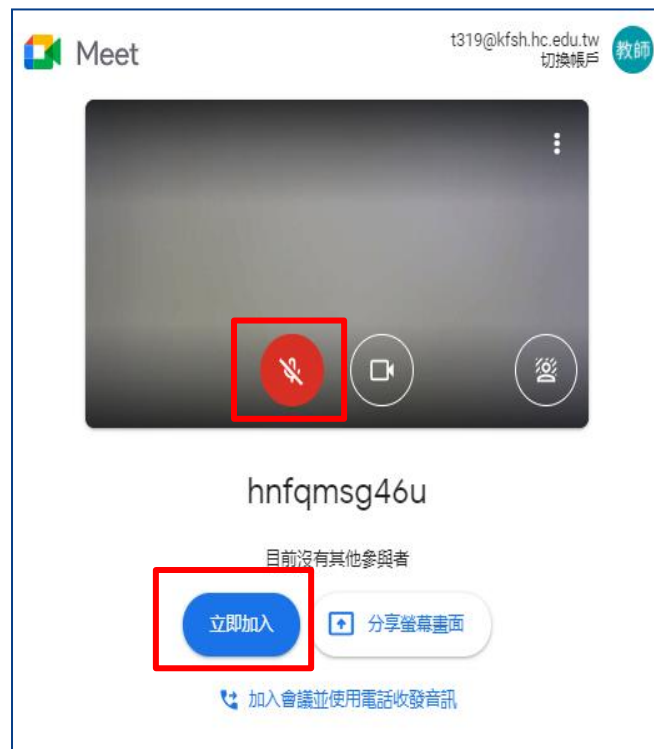
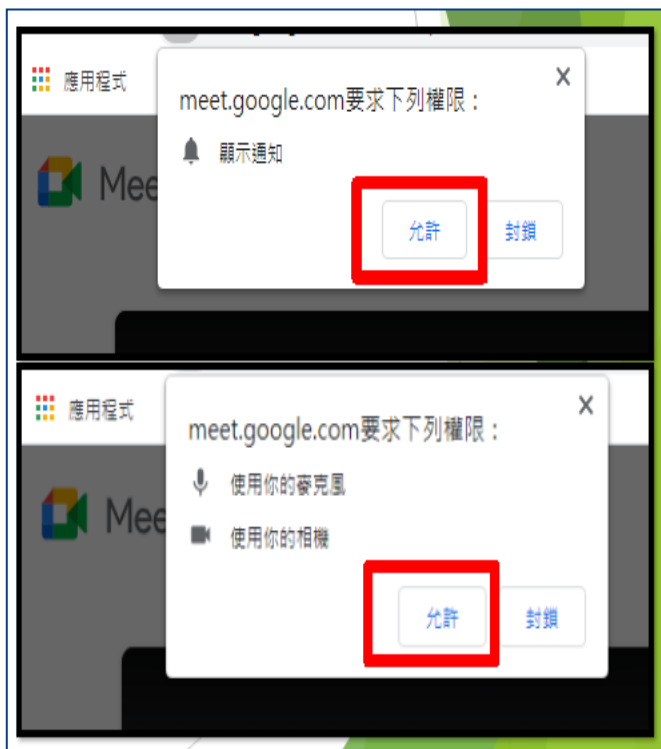
- ▶ 進入班級後，點選Meet連結後方網址即可進入



The screenshot shows a mobile application interface for a course titled "110年暑假新生學習扶助A班". At the top, there is a navigation bar with a hamburger menu, the course name, a settings gear icon, a list icon, and a "教師" (Teacher) button. Below the navigation bar are four tabs: "訊息串" (Message Thread), "課堂作業" (Classroom Homework), "成員" (Members), and "成績" (Grades). The "訊息串" tab is selected and highlighted with an orange underline. The main content area features a large orange banner with the course title "110年暑假新生學習扶助A班" and the course code "lox5au7". Below the banner, a red-bordered box highlights the "Meet 連結" (Meet Link) section, which contains the URL "https://meet.google.com/lookup/hnfqmsg46u" and two icons: a camera icon labeled "選取主題" (Select Theme) and a photo icon labeled "上傳相片" (Upload Photo). At the bottom of the screen, there is a white bar with a person icon, the text "要在課程中宣布的事項" (Items to announce in the course), and a refresh icon.

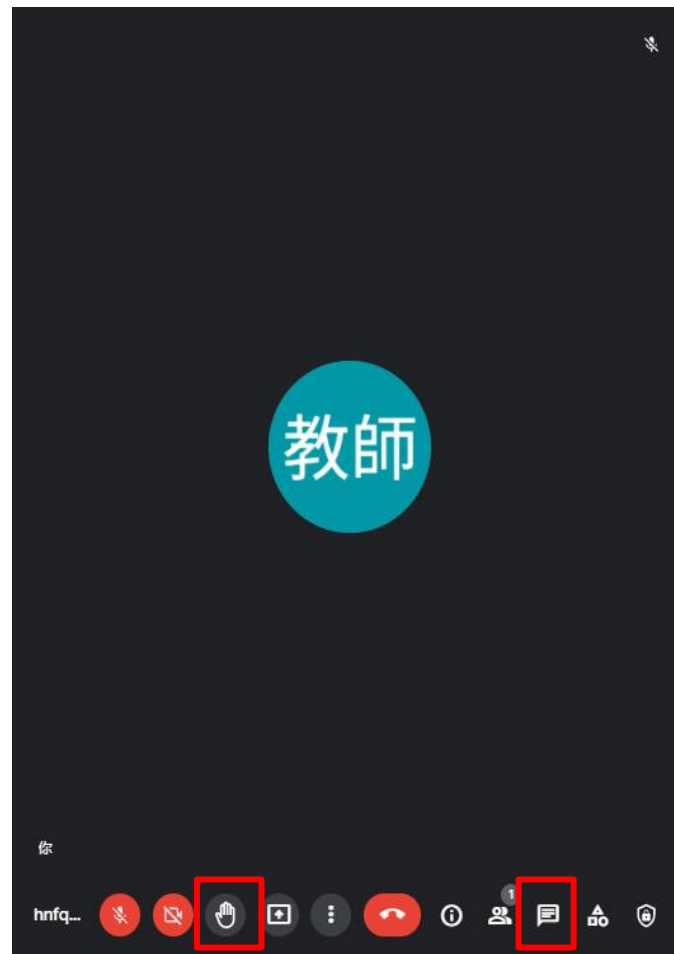
# 步驟六 允許權限

- ▶ 請皆點選【允許】確保上課品質。
- ▶ 進入會議室請先將麥克風關閉，以免雜音產生干擾。
- ▶ 點選【立即加入】。



# 步驟七 準備上課

- ▶ 上課日期:8/16~20，共5天。
- ▶ 上課時間:8:10~12:00、13:00~15:00。
- ▶ 舉手:課程中若有問題請按 。
- ▶ 傳訊息:點選右下角 ，可以用文字訊息與教師互動。





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若有任何問題請電洽  
575-3586 教學組

